

## CHILMARK PARISH COUNCIL

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### RECORD OF POINTS AND DECISIONS ARISING FROM THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 22 JULY 2020 IN THE READING ROOM

#### **PRESENT**

Name	Appointment
Sir R Packer	Chair
Mrs B Small	Vice Chair
Mr P Boyles	Councillor
Mrs E Pelham	Councillor
Mrs M Philpott	Councillor
Mrs A McGrail	Councillor
Mrs J MacDougall	Clerk
Members of the Public: 6	

#### **POINTS AND DECISIONS ARISING**

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p><b>Public Forum.</b>                      The retiring Chairman Cllr Patrick Boyles welcomed those present to the AGM explaining that due to Covid-19 the Annual Assembly has been postponed until May 2021. The Reading Room Committee had taken the necessary hygiene precautions as per the Government guidelines, a risk assessment has been completed and social distancing observed. Gratitude was expressed to the Reading Room Committee for undertaking the preparations and thoroughly cleaning in order to enable this AGM to be held.                      Special thanks should be recorded to Cllr M Philpott who took on the role of liaison in the community during the Covid Lockdown on behalf of the Parish Council whilst the Chmn was self- isolating.                      Special thanks should also be recorded to Mrs S Miller who kept the residents regularly informed with The Village Voice.                      On behalf of the Parish Council Cllr E Pelham presented both individuals with a bouquet in gratitude for all their care and hard work in the community.                      Mrs S Miller wished to apologise for failing to advertise the vacancy of Councillor in The VV. However the Chmn reassured her that it has been advertised by the PC as required by law on all the noticeboards. It is helpful to have a representative from Ridge and Sir R Jack has volunteered but it will be up to members to decide whom to co-opt. All members will be standing down next Spring and Local Elections will be held in May 2021.                      Some concern has been expressed by residents about the delay in implementing the 20mph speed limit. The Chmn explained that during the Covid-19 lockdown, work could not take place. It is budgeted for and Wilts Cllr Wayman anticipates Wilts Council Highways and their contractors will be installing it in the coming weeks. A further delay was also caused when the scheme was “called in to committee” following a couple of objections received by Wilts Council.</p>	
29/20	<p><b>1. Election of Chair.</b>                      Cllr Sir Richard Packer was proposed by Cllr PB, seconded by Cllr BS and all agreed.  <b>Vice Chair.</b>                      Cllr Bev Small was proposed by the Chmn, seconded by Cllr PB and all agreed.</p>	
30/20	<p><b>2. Apologies:</b> Wilts Cllr B Wayman had a prior commitment.</p>	
31/20	<p><b>3. The Minutes of the Parish Council meeting held on 4 March 2020.</b>                      Cllr PB proposed, Cllr MP seconded and all agreed.                      The Chmn summarized matters arising from the minutes as follows:  <u>Kent’s Hill</u> – a small sub-committee consisting of the Chmn and Cllrs PB and BS and Wilts Cllr B Wayman will meet with the Head of Wilts Council Highways Dept to clarify the legal position and to achieve a workable solution.  <u>Poor Drainage on B3089.</u>                      Further to the Clerk’s visit to Mr Button, Senior Highways Engineer, work has been carried out to provide an additional gully which has enabled the drainage flow and reduced the ponding on the B3089.</p>	Chmn, Cllrs PB and BS

	<p><u>Review of Emergency Plans and Maintenance of Equipment.</u> The Chmn will contact Mr Kirk Murray-Jones to discuss the plans and the regular testing of the equipment.</p> <p><u>Plaque in recognition of Gift of Three Acre Field by the late Diana Forbes</u> Cllr EP would like to pursue this proposal at the appropriate time when the field is left empty.</p>	<p>Chmn</p> <p>Cllr EP</p>
32/20	<p><b>4. <u>Declarations of Interest.</u></b> Cllr EP owns land adjacent to 2 Lower Mooray. Cllr Sir RP owns No 1 Lower Mooray and is a member of PCC. Cllr BS – is a member of The Playground Management Committee and is joint Deputy Editor of The Village Voice and has applied for planning permission for work to trees. Cllr MP – is a member of the Reading Room Cttee</p>	
33/20	<p><b>5. <u>Resignation of Cllr E Jack 6 May 2020 – Co-option to fill vacancy</u></b> Cllr PB proposed Sir R Jack be co-opted, the Chmn seconded. It was agreed. The Clerk will complete documentation.</p>	Clerk
34/20	<p><b>6. <u>Wilts Cllr B Wayman's Report.</u></b> Ntr.</p>	
35/20	<p><b>7. <u>Resolution to agree AGAR 2019-20 – Certificate of Exemption for Smaller Authorities.</u></b> Cllr MP proposed, Cllr BS seconded. It was agreed and signed</p>	
36/20	<p><b>8. <u>Resolution to agree the Annual Governance and Accountability Return 2019/20 Part 2 Section 1 and Section 2</u></b> Cllr BS proposed, Cllr MP seconded. It was agreed and signed.</p>	
37/20	<p><b>9. <u>Notice of Public Rights and Publication of Annual Governance and Accountability Return:</u></b> Members of the public will be able to view and comment on the accounts by request to the Clerk, Mrs J MacDougall from 22 July-2 Sept, incl.</p>	Clerk
38/20	<p><b>10. <u>Finance.</u></b> (i) Balance in Treasurer's Account as at 22 June 2020: £14,611.19. (ii) Cheques signed: 15/4 Spectrum printing: £70. 15/4 ICO Data Protection fee renewal: £40. 5/4 CPRE donation: £36. 26/5 Community First Trading Ltd for Insurance renewal: £588.39. 26/5 WALC subscription renewal: £221.81. 26/5 Mr P Newbury: £750. 26/5 Mrs L Menzies for reimbursement of defibrillator pads: £89.20. 17/6 Wicksteed Leisure Ltd for playground inspection: £72. (iii) Cheques to be signed: Mr P Boyles for cradle swing seat: £194.40. (iv) Grants: £500 to the PCC for Churchyard maintenance and grass cutting. £500 to the Chilmark Playground Management Cttee for upkeep costs. £350 to the Village Voice towards printing costs. £500 to the Chilmark Reading Room towards running costs. The Chmn proposed the a/m grants be awarded. Cllr PB seconded and all agreed.</p>	Clerk
39/20	<p><b>11. <u>Fricker's Paddock Playground Review.</u></b> Following the Wicksteed Inspection recommendations Cllr PB has purchased a replacement cradle seat. Two quotes for tree maintenance work are required. One quote is in the region of £1,850. Cllr EP will review the site and the Chmn will obtain a further quote. <u>Claybush Playing Field School Responsibility</u> - The hedges and fence are in need of attention, in addition to the trees. The Chmn will liaise with the Head Teacher.</p>	<p>Cllr EP</p> <p>Chmn</p> <p>Chmn</p>
40/20	<p><b>12. <u>Planning Applications</u></b> – <u>20/01835/TCA The Smithy, Salisbury Rd, Chilmark</u> – no objection. <u>30/01266/CLP Bevisfield, Cow Drove SP3 5AJ</u> – certificate issued for proposed pool house. <u>20/03624/ful Corner Cottage, Becketts Lane, Chilmark</u> – creation of shingle parking area accessed from existing private driveway. Removal of fence and levelling of land (Renewal 15/05813/ful). No comment. Withdrawn. <u>20/04735 Agricultural Building at Down Farmhouse, Cow Drove, Chilmark SP3 5TA.</u> Operational works in association with upcoming change of use of part of the agricultural building to a flexible commercial use under schedule 2, part 3, class R of the GPDO. Comments by 6 Aug. <u>20/05847/TCA Meadow House, The Street, Chilmark</u> – reduce crown 30%, 1 cherry tree,</p>	

	<p>1 malus. No comment.</p> <p><u>20/04968/TCA Chilmark House</u> – work to trees. Lateral reduction of large ash, large sycamore and small sycamore of branches overhanging tennis court by up to 3m. Also, the felling of a medium sycamore near building on map. No comment.</p> <p><u>20/02825/ful 2 Lower Mooray, Chilmark</u> – erection of double garage with office above. Objection to the revised plans.</p> <p>A Planning Sub Cttee held two site meetings and one with Wilts Cllr Wayman. The Planning Officer has also visited the site on a separate occasion. Wilts Cllr Wayman has agreed to “call the application in” for determination by the Wilts Council Area Planning Committee, should the Planning Officer be minded to approve it. Cllr Sir RP and Cllr EP declared an interest as adjoining landowners.</p>	
41/20	<p>13. <b><u>Forbes Field.</u></b></p> <p>On Monday 6 July members held a site meeting to discuss concerns raised about Forbes Field. A minute was circulated about the state of the field, which is poor. Cllr PB sent a letter of caution to the tenant. As a result the field has been cut slightly but Cllr EP commented that it should have been rested, seeded and rolled as is required by the tenancy agreement. Some damage to fencing has also occurred. Cllr PB recommended that in the event of a breach of the conditions of the tenancy, the agreement ought to be terminated. It was agreed that matters would be reviewed again by 1 September. The Chmn will write and speak with the tenant.</p>	Chmn
42/20	<p>14. <b><u>Retirement of Parish Clerk.</u></b></p> <p>The Clerk had originally intended to retire after nearly 20 years in the role at the AGM in May, in order for a replacement to settle in before the Elections next year. Having provided cover during the Coronavirus Lockdown period, long term plans mean that she is unable to attend the PC meeting in September. Applicants will be interviewed.</p>	Chmn
43/20	<p>15. <b><u>Items for the Village Voice/Website.</u></b></p> <p>The Editor, Mrs S Miller will summarise key points for publication in The Village Voice. The Clerk and Cllr PB will make all audit documentation available to view on the Parish Council Website.</p>	Clerk/Cllr PB
44/20	<p>16. <b><u>Date of the next Meeting of the Parish Council.</u></b></p> <p>Wednesday 2 September 2020 at 7pm in the Reading Room.</p>	
	<p>Signed:</p> <p style="text-align: center;">Chairman</p> <p style="text-align: right;">Dated:</p>	